



## EMPLOYMENT APPLICATION

Please complete this application form in **BLOCK** capitals and in **Black Ink**.

Please complete all sections and sign and date where appropriate.

<b>Position Applied For:</b>
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<b>Salary/Wage: £</b>	<b>Closing Date:</b>
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### Personal Details:

<b>Surname:</b>	<b>First Names:</b>
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<b>Title:</b> Mr / Mrs / Master / Miss / Ms / Dr	<b>Date of Birth:</b>
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<b>Address:</b>	<b>Email:</b>
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	<b>Telephone (Home):</b>
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	<b>Telephone (Mobile):</b>
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<b>Postcode:</b>	<b>Telephone (Work):</b>
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<b>NI Number:</b>	<b>Permitted to work in the UK: Yes / No</b>
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### Current Employment:

<b>Are you currently employed?: Yes / No</b>
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<b>Employers Name:</b>	<b>Telephone:</b>
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<b>Employers Address:</b>	<b>Your Position:</b>
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	<b>Your Salary:</b>
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	<b>Time with this Employer:</b>
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<b>Employers Postcode:</b>	<b>Notice Required:</b>
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<b>May we ask them for a reference?: Yes / No</b>
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<b>If you answer NO, Please state reason here:</b>
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**Education since age of 11 Years:**

<b>School / College / Uni:</b>	<b>Subject:</b>	<b>Grade:</b>	<b>Year:</b>

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**Vocational Qualifications:**

<b>Learning Centre:</b>	<b>Subject:</b>	<b>Grade:</b>	<b>Year:</b>

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**Outdoor Pursuits Qualifications:**

<b>Centre Provider:</b>	<b>Subject:</b>	<b>Grade:</b>	<b>Year:</b>

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**Hobbies & Interests:**

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**Employment History:**

Employer:	Position / Duties:	Dates:	Reason For Leaving:

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**Relevant Experience:**

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**Passport Details:**

Do you hold a Valid UK Passport?	Yes / No
Passport Number:	
Passport Issuing Authority:	

Please send us a copy of your valid passport along with this application.

Failure to do this may delay your application

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**Driving License Details:**

Do you hold a FULL UK Photo-Card Driving License?:	Yes / No
Driving License Number:	
List All Categories:	
License Issued before 1 <sup>st</sup> January 1997?:	Yes / No
List any Endorsements:	

Please send us a copy of your Photo-Card Driving License and Counter Part, both sides of each.

Failure to do this may delay your application

**Supporting Statement:**

**Convictions:**

**RESTRICTED**

**Surname:**

**Date of Birth:**

You are required under the **Rehabilitation of Offender Act 1974** to declare all convictions **SPENT** and **UNSPENT** as defined by the act. You are **NOT EXEMPT** from this act

Do you have any **UNSPENT** Criminal Convictions (As defined by the above ACT) **Yes / No**

Do you have any **SPENT** Criminal Convictions (As defined by the above ACT) **Yes / No**

Working for Southern Rock Adventures requires all of its employees to be screened for convictions using the disclosure procedure provided by the Criminal Record Bureau. You will be subject to an Enhanced Disclosure this will be conducted before any offer of employment or contracts can be entered into. A lot of our work involves working with children and clients under the age of 18 years, disabled clients and cash handling and taking card payments at events. This is a requirement by our AALA licensing regulations. It is best that you detail all convictions spent or unspent at this stage. **Please note. Offences relating to Children, Sex, Assault, Theft, Fraud, will result in an instant BAR and your application will NOT be taken any further, we shall write to you with this effect.**

Offence:	Court:	Date:	Sentence / Outcome:

Failure to disclose any conviction when asked on this application may lead disciplinary procedures or even dismissal from employment if already assigned a position. If you fail to disclose and it later comes to light on further background checks that you have convictions you may be liable to be prosecuted under the Theft Act by Obtaining a Pecuniary Advantage for which you could be fined or sent to prison or even both. You will also be required to repay your entire salary from the day you started working for us.

**Please Note:** We will prosecute you if you fail to disclose convictions when asked.

**Please Note:** We DO carry out Enhanced Disclosures via the Criminal Records Bureau. **YOU HAVE BEEN WARNED**

**Declaration:**

I certify that I have given a true and accurate account of my convictions and I shall cooperate with Southern Rock Adventures fully and authorise Southern Rock Adventures to undertake an Enhanced Disclose of my record held at the Criminal Records Bureau, where all Convictions, Cautions, Warnings will be displayed in detail. If I fail to disclose an convictions Spent or Unspent I will be liable for disciplinary procedures or even dismissal from Southern Rock Adventures.

**Your Full Name:**

**Your Signature:**

**Today's Date:**

**RESTRICTED**

**Computer Skills:**

Please details any computer skills:

**Foreign Languages:**

Please details any Foreign Languages:

**References:**

Please give details of 2 referees that we may approach, one must be your most recent employer and another must be a character referee whom must have known you personally for at least 5 years, they must not be a member of your family.

**Employer Reference**

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

**Character Reference**

Name: \_\_\_\_\_

Capacity: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

I confirm that the information given on this application form is, to the best of my knowledge, true and complete. Any false or misleading statements may be sufficient cause for rejection or, if employed, dismissal and prosecution under the charge of Theft by Obtaining a Pecuniary Advantage. All information given on this form is kept and viewed in the strictest of confidence.

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name in Capitals: \_\_\_\_\_

Thank you for completing this application form. Please return it to:

**Applications In**

Southern Rock Adventures

31 Penel Orliou, Bridgwater, Somerset, TA6 3PF

Telephone: +44 (0) 7770 600 485

Web: [www.southernrockadventures.co.uk](http://www.southernrockadventures.co.uk) Email: [southernrockadventures@yahoo.co.uk](mailto:southernrockadventures@yahoo.co.uk)

**Please note:** Candidates may be required to undertake assessments and interviews as part of the selection process